

The PIDIM Professional Development Program

January 2019 to December 2021 REPORTING CYCLE

The Professional Development Program (PDP) has been developed by The PIDIM PDP Task Force. The core focus of the Task Force was to ensure an improved PD program would be easy to report and more flexible for members to meet their requirements.

PDP program

Here are the **important facts** about the PDP program that **you need to know**:

- The PDP cycle will run for a three-year period from January 1, 2019 to December 31, 2021.
- The PDP requirement applies to **Professional** and **Provisional** members.
- Members must complete the **required hours in total over the three year cycle**.
- We are currently in the 1st year of this current cycle.
 - For Professional Members: out of the **30 hours** in total, at least **8 hours** must be Health, Safety & Welfare (HSW).
 - For Provisional Members: out of the **20 hours** in total, at least **5 hours** must be Health, Safety & Welfare (HSW).
- There are two education areas members have to meet - Health, Safety & Welfare (HSW) and General Education (GE).
- Participation and Volunteering components are still eligible under the General Education (GE) category but may have limited credits during the cycle. Please contact The PIDIM office for clarification.
- The PIDIM recognizes that continuing education is different based on each member and their work requirements. The PIDIM recommends that the members check with The PIDIM office **PRIOR** to taking any courses if there is any doubt.
- **Members will continue to report their education activities in the IDCEC system.**

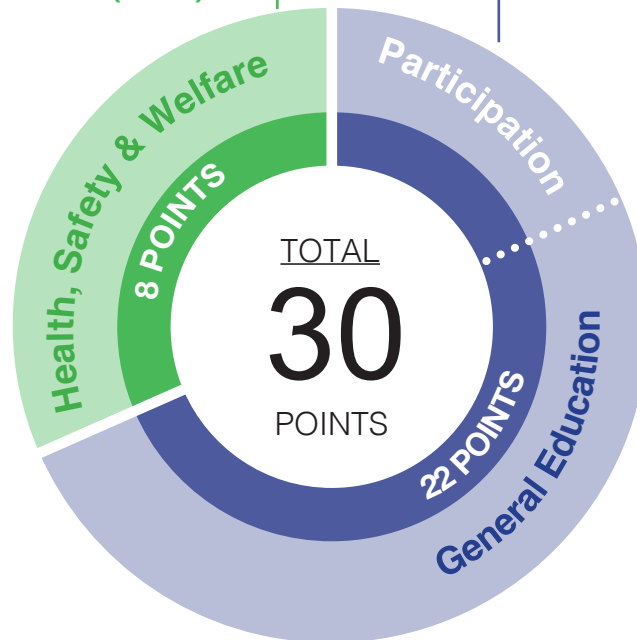
HEALTH, SAFETY & WELFARE (HSW) 8 POINTS

Building Code Specific

- Accessibility and Barrier free requirements
- Building Code (national or provincial)
- Energy Efficiency
- Sustainability
- Well Building Standards
- Occupational Safety and Health Administration
- Hazard Analysis Critical Control Point

Other Health, Safety & Welfare

- Any other education that emphasizes on health and safety areas that impact the interior environment and the health, safety and welfare of the public



Business Management

- Finance
- Business operations
- Marketing
- Human resources
- Succession planning
- How to sell your business
- Risk management
- Branding
- Public relations
- Customer service/relationship management

GENERAL EDUCATION (GE) 22 POINTS

Design

- General design
- Specialty design (e.g. healthcare, hospitality, retail, institutional, design for the aging population, etc.)
- Color and lighting
- Acoustics
- Mechanical Systems
- Electrical systems
- Building systems
- Ergonomics
- LEED (Leadership in Energy & Environmental Design) courses
- Technology
- Design related software (i.e. AutoCAD, Revit)
- Construction drawing techniques

Professional Practices

- Budgeting-scheduling
- Contract administration
- Construction management
- Construction law
- Professional Liability Insurance
- Procurement practices
- Real Estate
- Facility management